

OFWB WOMAN'S AUXILIARY

Article I. Name

This organization shall be known as the Woman's Auxiliary Convention of the Original Free Will Baptists.

Article II. Purpose

The purpose of this convention shall be to bring the women of each district within the Woman's Auxiliary Convention of the Original Free Will Baptists together to transact business pertaining to the promotion of this work.

Article III. Officers and Executive Committee

The officers of this convention shall be a president, vice president, recording secretary, corresponding secretary, treasurer, field secretary, youth coordinator, study course chairperson, program prayer chairperson, missions chairperson, and benevolence chairperson. These shall constitute the Woman's Auxiliary Convention executive committee, five of whom shall be a quorum for the transacting of business.

Article IV. Membership

This convention shall be composed of the officers of the convention together with district presidents, five delegates from each district convention, and one delegate for each twenty-five (25) members or fraction thereof of each local auxiliary (duly accredited by the credentials committee of the convention).

Article V. Meetings

This convention shall be held annually on the second Thursday of May.

Article VI. Amendments

This constitution may be amended at any annual meeting of the convention by a two-thirds vote of the members present.

BYLAWS

Article I. Duties of Officers

• Section 1. President

The president shall preside over all meetings, appoint such committees as may be needed, call the executive committee together when necessary, be an ex-officio member of all standing committees, and represent the convention or send a proxy at any necessary meetings, and perform all duties pertaining to such an office.

• Section 2. Vice President

The vice president shall preside in the absence of the president and otherwise assist her in the oversight of the general work, and serve as promoter of enlistment activities. During the Woman's Auxiliary Convention of the OFWB, the vice president serves as chairperson of the registration and credentials committee.

CONSTITUTION AND BYLAWS

• Section 3. Recording Secretary

The recording secretary shall keep an accurate record of all proceedings of the convention and executive committee meetings, preserve all valuable papers, and turn them over to her successor in office. She shall furnish all state officers a list of names and addresses of all district officers.

• Section 4. Corresponding Secretary

The corresponding secretary shall assist the recording secretary and shall serve in the absence of the recording secretary. She shall be responsible for news items and any publicity relating to this convention and all correspondence.

• Section 5. Treasurer

The treasurer shall have charge of all funds belonging to this convention and shall distribute funds when authorized by the convention or the executive committee. The treasurer shall keep an accurate account and shall give a written report of all funds received and distributed at each annual meeting of the convention.

• Section 6. Field Secretary

The field secretary shall have charge of all field work pertaining to the promotion of the work of the convention and keep the Woman's Auxiliary Convention's plan of work before the district conventions. She shall inform district field secretaries of the work of the Free Will Baptist Press and encourage members to subscribe to *The Free Will Baptist*.

• Section 7. Missions Chairperson

The missions chairperson shall promote a mission-minded spirit for our Free Will Baptist women, and shall promote all mission projects endorsed by the convention. The missions chairperson shall also inform the district missions chairpersons of the work of OFWB International Foreign Missions and Home Missions and Evangelism.

• Section 8. Youth Coordinator

The youth coordinator shall acquire and share information concerning Mount Olive College, The Anna Phillips Student Aid Fund, and the Anna Phillips Scholarship with district youth chairpersons. She shall inform district youth chairpersons of events at Cragmont Assembly and Camp Vandemere for adults and youth. She shall inform district youth chairpersons of all denominational wide youth events and activities.

• Section 9. Study Course Chairperson

The study course chairperson shall promote all study courses for the year, listing speakers and suggested books in *Devotion*. She shall secure the cooperation of the district chairpersons in encouraging and promoting periodic studies. She should solicit assistance in selecting new topics and speakers. She shall inform districts of the work of the Sunday School Ministry.

- **Section 10. Program-Prayer Chairperson**

It is the duty of the program-prayer chairperson to prepare the program for the Woman's Auxiliary Convention, which she shall present to the executive committee for approval. She shall encourage family devotions, membership in the Woman's Auxiliary Prayer Band, and promote the Pre-Easter, Pre-Thanksgiving, and Pre-Christmas programs of prayer throughout the convention.

- **Section 11. Benevolence Chairperson**

The benevolence chairperson shall encourage the district benevolent chairpersons in benevolent work. She shall inform auxiliaries of our benevolent ministries including the Free Will Baptist Children's Home, Inc., Retirement Homes, and the Minister's Program. District benevolent activities shall also be encouraged.

Article II. Departmental Promotional Work

Convention officers will mentor their district counterparts through one or more of the following: (1) workshops, (2) letters, (3) mentorships, (4) idea exchanges, (5) meetings, and (6) other methods. Plans need to be reported to the executive committee prior to implementation and reported at the following meeting.

Article III. Elections

The general officers shall be nominated by a nominating committee and shall be elected by acclamation unless there are other nominations. In case of more than one nominee for any particular office a vote will be taken on each. All elections shall be held every two years at the closing business session of the convention.

Article IV. Expenses

An appropriation toward the expenses of the general officers to all official meetings, secretary's expenses, postage, and stationery for officers may be decided upon by the convention. All field promotional work is subject to the convention executive committee, who must approve all itineraries made by convention officers in the interest of convention work, as well as expenses for same. Other appropriations may be decided upon by the executive committee or the convention in session.

Article V. Standing Committees

- **Section 1. Executive Committee**

The executive committee shall hold meetings for the transaction of business as often as necessary. It shall be the duty of the executive committee to maintain an oversight of the work at large. It shall act for the convention when necessary, same to be subject to the will of the convention at its regular meetings.

- **Section 2. Cragmont Board Representatives**

This committee shall be composed of three members who will represent the convention at the Cragmont Board meetings. Each member serves a term of three years and may be reelected at the discretion of the convention.

- **Section 3. Life Membership Award Committee**

The president will appoint a three-member committee to select the recipient of the Life Membership Award. It shall be its duty to present the award annually at the Woman's Auxiliary Convention.

- **Section 4. Literature Committee**

This shall be a rotating committee composed of five members elected by the convention. Each member serves a term of five years and may succeed herself at the discretion of the convention. The purpose of this committee is to supervise the preparation or selection of all literature and program books to be used by the Woman's Auxiliary and youth organizations sponsored by this convention.

- **Section 5. Christian Education Committee**

The purpose of this committee is to foster in young people an awareness of Christian vocation and to assist them in preparing for the fulfillment of their vocations. This shall be a rotating committee composed of three members elected by the convention. Each member serves a term of three years and may succeed herself at the discretion of the convention. It shall be its duty to counsel, encourage, and assist young people in accepting God's purpose for their lives and guide them in obtaining the proper education. The Christian Education Committee will meet annually.

Article VI. Temporary Committees

- **Section 1. Nominating Committee**

The nominating committee shall be composed of at least one member from each district convention, appointed by the president and approved by the executive committee.

- **Section 2. Registration and Credentials Committee**

The vice president, who shall be chairperson, the treasurer, and one other member appointed by the president shall compose this committee.

- **Section 3. Finance Committee**

The treasurer shall be chairwoman of the finance committee and two other members may be appointed by the president at each convention to serve with her.

- **Section 4. Resolutions Committee**

This committee shall be composed of three members appointed by the president at each convention.

Article VII. Fees

Fifty cents (50¢) per member from each district shall be paid yearly to the Woman's Auxiliary convention for membership and a registration fee of twenty-five dollars (\$25) from each local auxiliary.

Article VIII. Amendments

These bylaws may be amended by a two-thirds ($\frac{2}{3}$) vote of members present at any regular meeting of the Woman's Auxiliary Convention of OFWB.